

Department of English

Board of Studies Meeting

Department: English

Day: Wednesday

Date: 30 June 2021

Time: 2:00PM to 3.30PM

Mode: Online (Google Meet)

Minutes

Item 1.01: All the members of Board of Studies were welcomed by Dr. Pramod Kharate from the Department of English

Item 1.02: Existing syllabus at First Year, Second Year and Third Year level was presented Semester wise

Item 1.03: Suggestions by the members were discussed.

Sr. No.	Name of the member	Suggestions
1	Dr.AnushaRamnathan	Addition of email job application to FYBA communication Skills.
2	Dr.SanjayRamraje	Putting References to FYBA English in alphabetical order. To mention RTI-2005 in Semester II of Business Communication for FYB.Com
3	Dr.AnushaRamnathan	Addition of chat-based apps other than Whatsapp and online platforms in FYBCom Business communication.

Item 1.04: Approval for the changes in syllabus was obtained from the Board of Studies.

Item 1.05 Approval for the Internal (40 Marks) and External (60 Marks) for SY & TY Evaluation pattern was accepted.

Internal evaluation consists of

Written Test	20 marks,
Project, assignment etc	15 marks
Class participation and performance	5 Marks

External evaluation consists of written paper for 60 marks

Item 1.06: The English courses titled (1) Communication Skills (2) Business communication (3) Introduction to English literature (4) Indian literature in English (5) American literature (6) Journalism (7) Business communication (8) mass communication (9) English literature in 16th, 17th and 18th centuries (10) Literary Criticism and Theory (11) Grammar and art of writing (12) nineteenth century English literature (13) modern British literature (14) Drama respectively for FYBA (1,3), FYBCom (2), SYBA (4,5,6,7,8), TYBA (9 to 14) classes was presented and approved.

Likewise, the Bridge Course titled “Bridge Course in Indian English and American Literature: for First Year Students admitted to second year classes was presented and approved.

Item 1.07: No other issue was discussed

Item 1.08: The syllabus was approved by all the members of Board of Studies in English and forwarded the revision made in each course to Academic Council for approval.

Item 1.09: Vote of Thanks was proposed by Head of Department Dr.PramodKharate.

Dr. Pramod Kharate

Head of the Department